

School – Monica O’Callaghan, Principal (full-time)

Catholic Identity

- Age-appropriate lessons in each grade level on the Lenten season
- Bulletin boards reflecting Lenten themes
- Stations of the Cross on Good Friday by seventh grade
- Second graders preparing for First Communion

Academic/Curriculum

- Math in-depth study this year
- Beginning work on WCEA/WASC self-study for accreditation
- Fifth and sixth graders competed in regional *Oregon Battle of the Books*
- Preparation for the school Academic Fair

Service

- Eighth graders completed service at Blanchet House
- Seventh graders continue visits to Providence Center for Medically Fragile Children
- We continue to support Meals on Wheels, the Oregon Food Bank, letters to the homebound, and other service projects
- During Lent, students collected money for the Transitions Project

Other

- Students, parents, and teachers participated in conferences so that we are all partners in the education of the children.
- Student Council is leading the school with ways to *Go Green*; showed video on *Planet Earth* and *Laudato Si*, and offer daily tips on how we can help our planet.
- All our eighth graders were accepted into the high schools of their choice.
- Several classes have field trips upcoming including sixth grade to outdoor school, fifth to OMSI camp, fourth to the Oregon Trail overnight trip, third to the Portland Bridges Tour, second to the Portland City Tour, junior high to LaSalle Prep to see *Into the Woods*
- We have new students shadowing and new families visiting as they consider St. Ignatius for their children next year. We continue to accept applications.

Community Life Commission – Erin Walker, Front Office, Communications, Community Life Coordinator (full-time)

- Updated and reorganized parish website to include Family Life, Moms’ Group, Youth in Community, Ecojustice, Immigrant Justice, and Other Jesuit Works.
- Working with Tyler Wagner on (monthly) Ecojustice themed alcove in church to provide information, opportunities, and reflection.
- Working with Tyler Wagner to evaluate coffee, tea, and water use and sourcing for daily parish and event use (Coffee and Donuts, Funeral hospitality, Italian Dinner, etc.). Created hospitality survey to gauge parish interest in sourcing, practices, and nutrition for general parish use and regular events. Currently in conversation with alternate vendors to price options. Replaced parish water filter system to save money.
- Worked with Tyler Wagner to integrate composting program into school and parish with help of school and cleaning staff.
- Registered 14 children for upcoming April Baptisms and 12 children for June Baptisms.
- Scheduled 10 funerals for the first quarter and arranged planning-only for 3 additional. Posted Funeral Coordinator position to website to promote search.
- Coordinated, designed, and edited Lifetouch Directory. Awaiting final prints.
- Updating parish mailing system with end-of-year data updates.
- Coordinating event to honor parish volunteers at scout-hosted Celebration of Service on May 21st noon-2PM.
- Edited, printed, and made available online the 2017 Parish Handbook: <http://sipdx.org/parish-life-handbook>
- Final edit, design, and print of Triduum Worship Aid.
- Wrote blessing of welcome to visitors and new parishioners to be shared at Masses once monthly.

Ongoing

- Edit, refresh, and reorder of pew and vestibule paper materials including “Welcome” cards, funeral programs, etc.
- Keep minutes for weekly Staff Meetings and monthly Pastoral Council Meetings
- Create weekly bulletin
- Post weekly bulletin and audio of events and homilies to website
- Update website and social media
- Research alternative ways to order liturgy and office supplies to reduce spending and waste



St Ignatius Catholic Church

Let's Build Something Together...

First Quarter Parish Staff Reports *January – March 2017*

Tonight, at the Holy Thursday liturgy, many of the poor were present, having their feet gently washed and dried by others in imitation of Jesus. When I saw it all in front of me—the poor, the washing basins, the awkwardness of the washers, the faces of the silent and reverent congregation—I realized once again what the sanctity of service is and that the truth of the heart of Christ is found in the washing of feet. When I have washed feet, I have realized that it is only from below that I can really see what is above.

-Fr. Gary Smith, SJ
from *Radical Compassion*

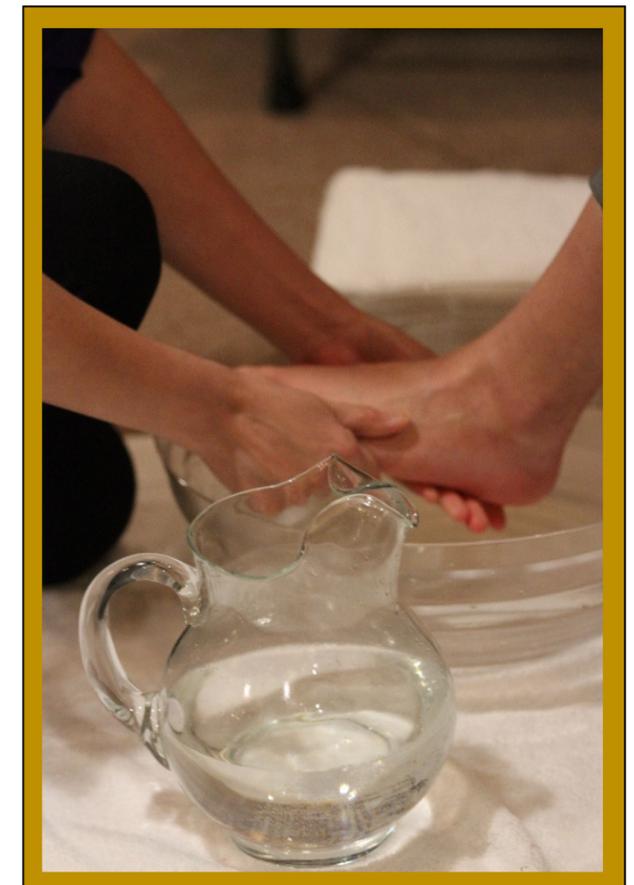


Photo by Fr. Roger de la Rosa
2017 Holy Thursday, Washing of the Feet

Our Vision

To be Oregon's spiritual home for Jesuit works

Our Mission

As Oregon's Jesuit parish, we are a welcoming Catholic community, challenged to discern the urgent call of Jesus in our times

PASTOR'S REPORT – Fr. Craig Boly, SJ

As "Director of the Work" of St. Ignatius Parish

- ✚ Provincial's Committee for Jesuit Works in the Portland area
- ✚ Trustee, Jesuit High Board of Trustees
- ✚ Member, Peter Faber Board with Fr. Rick Ganz S.J. as Director
- ✚ Jesuit Volunteers, house chaplain for Morris House
- ✚ Vocation Promoter for Colombiere Jesuit Community
- ✚ House Consultor, Colombiere Jesuit Community
- ✚ Member, Loyola Jesuit Community – weekly Mass and community meetings
- ✚ Member, Southeast Portland Vicariate
- ✚ Support Priest, Jesuit Tertian Program
- ✚ Men's Spirituality Group, Second Saturday morning
- ✚ SEEL Support Priest
- ✚ St. Andrew's Nativity, Board Member July 2017



As Pastor of St. Ignatius Parish

Monthly meetings

School Advisory Council (SAC); Pastoral Council; St. Ignatius School Foundation Board; Joint School/Church/Foundation Finance Council; St. Ignatius Stewardship Team; Staff Morning of Recollection; Community Meetings Second Sunday from noon to 1:30 PM.

Weekly meetings

Liturgy Planning for weekends, funerals, anointings, and liturgical seasons with special worship aids such as Triduum Book; Full Staff Wednesdays 9:30-10:30 AM; Administrators Planning Tuesdays 9:00-10:00 AM; Meeting with School Principal; Individual Staff Planning sessions; New Principal Hiring Team. Campus Enhancement Planning Team.

On-going work and special projects, church and school

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| Write weekly bulletin column | Animate publication of "Parish Life Book" |
| Spearhead new Parish Pictorial Directory | Homilies on weekends and weekdays and holy days |
| Anointing of the Sick at 8:00 AM First Friday Mass | Weekend confessions or by appointment. |
| Advent and Lent Reconciliation Parish Services | Confessions for School Children, Advent and Lent |
| First Reconciliation, First Communion | Funerals, weddings, vicariate confessions, Advent, Lent |
| Staff day of recollection in fall | Accompany school classes to service projects |
| Monthly school mass | 8 th grade retreat and graduation |
| Implement campus security planning, earthquake, fire | |
| Home-hospital-senior-care-facility visits; respond to parish emergency hotline | |
| Generate \$20K+ for St. Ignatius school auction from outside benefactors and soliciting oral auction items | |
| Invite lay reflections for Stewardship Witness Sunday in October, Good Friday, Mother's Day, Father's Day, reconciliation services for Advent and Lent, and Divine Mercy Sunday with the examination of ecological conversion recommended by Pope Francis. | |
| Participate in community events such as Welcome Back Picnic, Italian Dinner, Family Bingo, Casino Night, Celebration of Service. | |
| Participate in Archdiocesan events such as Priests Convocation in October, Catholic Charities Banquet, St. Vincent de Paul Banquet, Mt. Angel Seminary Banquet, Serra Club Banquet, Archbishop's Seminary Tea, Christ Mass, Archbishop's 8 th Grade Mass at Cathedral, LaSalle High School 50 th Anniversary Mass, priests annual retreat in June, and funerals for priests. | |

Priest in Residence – Fr. John Ridgway, SJ

Sacramental ministries:

Masses, confessions, anointings, funerals, weddings, house blessings, home/hospital/assisted-living visits, preaching

On-going work and special projects, church and school

- ✚ Teaching and days of recollection/retreats, including in the school
- ✚ Accompany 7th graders to their service site at Providence Child Center
- ✚ Masses for St. Andrew Nativity School
- ✚ Pastoral counseling
- ✚ Participate in community events, e.g., Community nights, meetings, etc.
- ✚ Participate in staff events, e.g., staff meetings, staff retreats, staff lunches
- ✚ Assist with planning Holy-Week and Easter liturgies
- ✚ Special preaching series to support staff work (*Laudato Si'*, Faithful Citizenship)

Business Administration – Patty Frangipani (full-time)

- Working on *Called to Protect* compliance; many of our volunteers are up to date, just a few left to have complete the new course. Attended a Workshop titled "What to Look For" in March & reported back to staff.
- Tabernacle repair, new boiler/heater in church, Church Seal repair, graffiti removal, repair of fountain, basic maintenance and other misc. projects are underway.
- Our database has been updated with the information from the recent mailings: 97 deleted, many corrections, ending with 969 families.
- Sacramental records and certificates are almost completed for this 2016/2017 year!
- There is a new calendar for our website activated and work has begun on the 2017/2018 year.
- Attended a webinar on our new online giving site, (ParishPay was bought by LPI) the transition should be seamless and with no work from the parishioners.
- Audio transcriptions are all up to date and posted on our website.
- Italian Dinner was a success; netted \$15,500.00 (Laptop donations are needed for next year.)
- Attending workshop for changes made to open enrollment/benefits website. Keeping up on what is new in the HR department.
- Yearly updates on vendors' insurance certificates, boiler permits, fire inspections and other processes.
- New Emergency Plan and Procedures binder in use and a new dress code for staff and volunteers to use as a guide.
- Meetings with Staff, Administration, Joint Finance Team, and Pastoral Council ongoing.

"You too go into my vineyard." (Mt 20:4)

Pastoral Administration – Tina Auerbach (part-time)

Stewardship Standing Committee (SSC)

- Working on implementation of ideas generated by SSC regarding strengthening the parish reserve funds and operating expenses:
 - Increase awareness of parish financial position; transparency in decision making process – Parish-wide assembly weekends of April 23, 29-30
 - Organize **Joint Finance Team** (church/school finance councils, school foundation); Initial meeting April 5th
 - Identify most qualified parishioners by experience and profession to be on finance and stewardship sub-committees
 - Convert SSC ideas and goals into a strategic plan to implement in 2017-2018
 - Working with SAC to address future funding of student financial aid

Community Night Pre-planning

- Meeting with staff and lay-leadership to pre-plan mini retreat and workshop on structuring parish-wide Community events (formerly "Community Nights" for September – June 2017-2018)
- June 11th (Sunday - noon – 3:00 pm) – mini-retreat and gathering of staff and lay leadership to de-brief Community Nights and plan for coming year's events
- Working on **updating Staff Job Descriptions**
- **Pastoral Council and Pastoral Staff Support**
 - Help with development of agendas for PC meetings and extended staff meetings
 - Regular meetings with pastoral staff to support their work
 - Staff debriefing of community events and activities – especially Community Nights and major community events (facilitate staff summer work to re-structure events and activities based on debriefing and evaluations)
- Continuing to work on **annulments and pre-marriage preparation**
- Continuing work on **sacristan schedules and support**, altar server support and scheduling
- Making changes to **Holy Week planning scripts**, training and supporting liturgical ministers for HW services and scheduling ministers for Holy Week