OUTREACH COMMISSION

Transition Supper

Revised 1/16

Structure: This is an all volunteer team – currently Life, Justice and Peace is overseeing the Transition Supper team for the parish and Jessie Heying leads the team for the school. Volunteers include:

1. A designated person who **coordinates volunteers** each month (shoppers, cooks, delivery and servers) from the Master Calendar.
2. Two **"shoppers"** (from among a team of volunteer shoppers)
3. Three teams of two **"cooks"** (currently couples who rotate this responsibility) are the primary cooks.
4. Currently one volunteer **delivers food** to Jean's Place (women's shelter) and one person, from from among a team of volunteers, delivers to Bud Clark Commons/Doreen's Place (men's shelter).
5. **Servers** - a volunteer team of 12-18 people who can be called to serve. A minimum of five volunteers are needed at the men's shelter to serve meals – six are ideal, making it more efficient. Servers are not required at the women's shelter, but the driver often stays to serve.

Annual Budget: 2014–2015 $_2300_ This amount is funded by St. Ignatius parish. January Peace Mass funds this project.

Summary of Ministry:

This ministry serves a select population of men and women living in transitional housing in downtown Portland. These men and women are actively engaged in a 6-8 week program, assisted by caseworkers, to transition into jobs and housing. They have agreed to be clean and sober, and to keep house rules that are patterned on a successful transition.

St. Ignatius and other church groups each provide a meal, once a month to the residents in the transitional housing program. The volunteers, currently organized by Jeanne McPherson, shop, prepare and cook the dinner, then deliver and serve it. The tasks require a number of volunteers, who:

1. Shop for the food and deliver it to school cafeteria [The meal consists of barbeque chicken, coleslaw, canned peaches, bread, milk and juice]
2. Prepare and cook the food in the school cafeteria – then prepare for transport to shelters
3. Load up carts and pack into cars for transportation to shelters in NW (Old Town) Portland and East Burnside at 10th (Jean's Place).
4. At the men's shelter, set up a "cafeteria-style" line of food and pour drinks
5. Serve the food (including seconds) and then,
6. Fix plates for the "late " men who might be at work or elsewhere and will eat upon return
7. Put away leftovers and clean counters
8. Training and support of volunteers is currently overseen by Jessie Heying. There is a "procedure book" that describes all the volunteer positions and requirements of each position.

Current Team:

Leadership: Jessie Heying (School)

Mary White is the primary shopper and Eileen Cox is the primary "cook" and has trained the cooks for many, many years.

Volunteer Positions: (See Attached: List of Transition Supper Volunteers)

Shoppers: Cooks:
Preparers: Delivery:
Servers:

Current Goals:

- Annual schedule with additional volunteers and back-up volunteers – Outreach Com. Done
- Outreach commission is compiling a Master Procedure Book" for Transition Supper. Done
- School committed to take responsibility for maintaining annual calendar of volunteers beginning in Spring 2015.Done
- Outreach/Life Justice and Peace is planning an Appreciation Gathering in 3/2014. Done